



Supplier Management Group Union Pacific Railroad 1400 Douglas Street Stop 780 Omaha, NE 68179

### ACH/WIRE AUTHORIZATION FORM

**Attention:** Suppliers who receive purchase orders and submit invoices through Union Pacific systems have an assigned profile manager. Changes to banking information can only be requested by that designated individual. Please contact your company’s profile manager for assistance. If you need assistance in locating your profile manager, please contact the Supplier Management Group at 402-544-0025 or smg@up.com.

**COMPANY INFORMATION:**

Vendor Name: \_\_\_\_\_

Vendor Number (for office use only): \_\_\_\_\_

Email Address for Remittance Details: \_\_\_\_\_

Union Pacific Contact Name: \_\_\_\_\_

**ACH/Wire BANK INFORMATION:**

Account Type:  Checking  Savings

Payment Method:  ACH  Wire

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

Bank Routing # (9 digits): \_\_\_\_\_

**\*\*VERBAL Verification is required on new or updated ach/wire information. Electronic payments will not be released until this has been completed. Verbal verification is generally completed within 60 days of receipt of the new or updated ach/wire information. Please expect a call from Union Pacific Accounts Payable. \*\***

To obtain remittance detail or the status of an invoice, reference the payment/invoice tracing site located at <http://www.uprr.com/suppliers/account/inv-trace.shtml>

Vendor acknowledges that it has provided its bank wire, automated clearing house (ACH), or electronic funds transfer information (Vendor Payment Information) to Union Pacific and represents that the Vendor Payment Information is true and correct in all respects. Union Pacific is entitled to rely upon, and shall not incur any liability for relying upon, the Vendor Payment Information and/or any notice, request, certificate, consent, statement, instrument, or other writing (including email or other electronic message) updating and/or purporting to update such Vendor Payment Information believed by Union Pacific to be genuine and made by or on behalf of Vendor.

I hereby authorize Union Pacific Railroad Company and its affiliated companies to remit payment via wire to the bank account listed above. In the future, should any changes be necessary to this account, I agree to provide the information in writing at least 14 days in advance.

By proceeding, Vendor hereby authorizes and consents to Union Pacific validating Vendor’s bank account status and verifying ownership of Vendor’s account through use of a third-party service provider or otherwise to, among other things, screen for fraud and properly pay Vendor.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_