

UNION PACIFIC RAILROAD POLICE DEPARTMENT



Job Descriptions

10/05/2024

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At a minimum, job descriptions will be reviewed every four years.

SENIOR SPECIAL AGENT

Responsible for employee and public safety; protection of facilities, real estate and assets; and the protection of our customer's lading through police activities, security services, and crime prevention and safety initiatives.

This position reports to the Division Special Agent in Charge

SENIOR SPECIAL AGENT SPECIALIST

Accident Analysis

Investigate grade crossing accidents, employee and third party injuries. Controls the accident scene, interviews involved persons and witnesses, collects physical evidence, records relevant measurements, takes necessary photographs and coordinates investigative efforts of internal and external departments.

This position reports to the Division Special Agent in Charge

Hazardous Materials

Responsible to provide first response to hazardous and non-hazardous material commodity releases. As first responder, incumbent is charged with assessing the magnitude of a spill and taking appropriate action to mitigate the Company's financial liability.

This position reports to the Division Special Agent in Charge

Instructor

Responsible to coordinate the training of all Special Agents on a division, for maintaining all relevant records and for improving job related knowledge and skills applicable to protect special agents, employees and the general public. .

This position reports to the Division Special Agent in Charge

Investigator

Investigate and manage major civil and criminal cases to include those that involve allegations of employee misconduct. Conduct surveillance operations; collect evidence; identify and interview suspects and witnesses; accumulate and assemble facts and analyze and interpret information for the successful resolution of cases.

This position reports to the Division Special Agent in Charge

Public Safety

Coordinate the integration of education, enforcement and engineering efforts directed at public grade crossings and trespasser safety. Collect, analyze and interpret crossing and trespasser accident data in support of enforcement operations. Plan, organize and direct crossing accident enforcement operations (UPCARES) and Officer-On-Train events with local law enforcement, service units, public relations and local news media

This position reports to the Division Special Agent in Charge

Canine

Demonstrate and maintain proficiency in canine obedience control, controlling canine during an arrest situation and the detection, apprehension, handling and disposition of trespassers.

This position reports to the Division Special Agent in Charge

SUPERVISORY SPECIAL AGENT - DIVISION

Organize, coordinate, and supervise the activities of police and contract security personnel and supervise the implementation of crime prevention and safety awareness initiatives.

This position reports to the Division Special Agent in Charge

SPECIAL AGENT IN CHARGE - PHYSICAL SECURITY

System-wide responsibilities to design, develop, implement, and manage Union Pacific's physical security program. Plan, develop, implement, and test disaster recovery and fire-life safety plans, develop Executive Protection plans; and conduct civil and criminal investigations for the purpose of protecting our employees, our infrastructure and our customers' product.

This position reports to the Deputy Chief- Administration.

MANAGER SYSTEM PROJECTS AND CRISIS MANAGEMENT

Manage department projects, including development of new projects and IT systems which support department and company objectives. Manage existing systems and department vehicle fleet.

This position reports to the Deputy Chief-Administration.

SPECIAL AGENT IN CHARGE - DIVISION

Plan, organize, and direct all division police and security activities and division crime prevention and safety awareness initiatives.

This position reports to the Chief-HQ.

SPECIAL AGENT IN CHARGE - TRAINING AND STANDARDS

Direct and oversee all police training, canine training, law enforcement accreditation, internal placement program and compliance with department policy, procedure and safety standards.

This position reports to the Deputy Chief – Administration.

DEPUTY CHIEF - HOMELAND SECURITY

Design, develop, implement, and manage high-level programs vital to our employees' safety and the protection of our railroad infrastructure from threats of terrorism or other acts of violence to include violence in the workplace.

This position reports to Chief – HQ.

DEPUTY CHIEF - ADMINISTRATION

Lead and direct the administration of police, security and public safety operations, services, initiatives, and programs system wide.

This position reports to Chief – Administration.

CHIEF - ADMINISTRATION

Oversee the administration of police, RMCC, security and public safety operations, services, initiatives, and programs system wide. Lead and direct the system-wide operating and capital budgets. Develop, lead and direct the department's internal safety programs.

This position reports to the VP & Chief Safety Officer.

CHIEF - HQ

Direct and oversee all system police personnel, police activities, security services and all system crime prevention and safety awareness initiatives.

This position reports to the VP & Chief Safety Officer.