



## Quick Start Guide to ISNetworkworld

To begin the subscription process, please reference the step-by-step checklist below. Please complete and maintain steps 1-5 below to be in compliance with your Hiring Client's ISNetworkworld requirements.

*If you are a current subscriber, please follow steps 3-5.*



1. To subscribe to ISNetworkworld, go to [www.isn.com](http://www.isn.com) and click on the "Sign Up" button at the top of the page.



2. Remit payment to ISN to begin your company's subscription. Please reference your invoice for the payment options and instructions. Once payment is received, ISN will send you an email with login credentials.



3. Log in to ISNetworkworld to complete an initial training to review your Hiring Client's requirements and learn how to navigate the system.



4. Complete all of your Hiring Client's requirements.



5. If you need assistance with your ISNetworkworld account, please contact the ISN Customer Service Team:

### Chat

- Go to [www.isn.com](http://www.isn.com)
- Select Contact Us
- Select Chat With Us

### Phone

Main: +1 (214) 303 4900  
US & Canada: (800) 976 1303

### Submit a Request

- Go to [www.isn.com](http://www.isn.com)
- Select Contact Us
- Select Submit a Request

The ISN Customer Service Team is available 24 hours a day during the business week.



*Important Note: Your Hiring Client and ISN do not and will not provide any details or information about your ISNetworkworld account to outside third parties, nor do we endorse or recommend any consulting firm in the marketplace.*

***If you receive an unsolicited business call from a third-party safety consulting business, please take the following steps:***

1. Ask for the caller's name, company name and phone number.
2. Note the date and time of the call.
3. Ask the caller how they received your company's name and contact information.
4. Ask to be placed on the company's "Do Not Call" list.
5. You can bring the unsolicited call or email to ISN's attention by contacting our team via chat, phone, or submit a request.