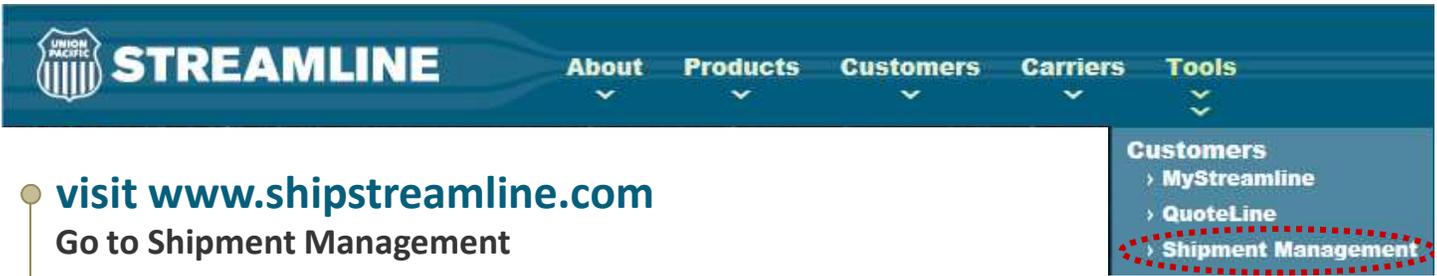


Customer Release Empty Equipment - Quick Reference Guide

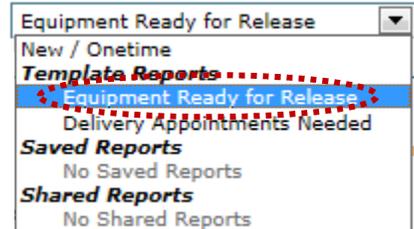


The Streamline website navigation bar includes the Union Pacific logo and the word "STREAMLINE" in large letters. To the right are menu items: "About", "Products", "Customers", "Carriers", and "Tools", each with a downward arrow. A dropdown menu is open under "Tools", showing "Customers", "MyStreamline", "QuoteLine", and "Shipment Management". The "Shipment Management" option is circled in red.

visit www.shipstreamline.com
Go to Shipment Management

Go to Customer Portal, then Release Empty Equipment

My Saved Reports:



The dropdown menu shows "Equipment Ready for Release" selected. Below it are sections for "New / Onetime", "Template Reports" (with "Equipment Ready for Release" highlighted in blue and circled in red), "Delivery Appointments Needed", "Saved Reports" (No Saved Reports), and "Shared Reports" (No Shared Reports).

Click the gear icon next to your Shipment ID associated with the equipment to be Released Empty

Then click on the "Release Equipment" option

Note: Only equipment in the "Placed for Unloading" status will be displayed within the Release Empty Equipment list

Cust Ship ID	Equipment ID	Days Placed for Unloading	Load Number
00101241-A	EMHU685170	13.3	01415467
00101948-A	EMHU640155	3.8	01428547
00101953-A	EMHU235678	3.5	01428781
00102058-A			01430189
00102164-A			01432999
00102194-A			01433002
00102195-A	UMXU894364	1.4	01432587
00102196-A	UMXU248728	2.1	01432756

A context menu is open over the gear icon for the first row, with "Release Equipment" circled in red.

Confirm or Cancel equipment release



The dialog box shows "The following equipment will be released by selecting confirm:" followed by a list item "UMXU 345678". Below the list are "Confirm" and "Cancel" buttons. The "Confirm" button is circled in red.

Once the equipment has been released, you will receive a Success or Error notification



A green success notification box with a checkmark icon. It says "Success" and "Equipment released successfully: UMXU 345678". Below is a blue link: "Release more equipment."

Did you know? By clicking on the "Release more equipment" link, you will be taken to the Release Empty Equipment web application where you can release multiple pieces of equipment at one time.