

# Jack Koraleski Scholarship



**TO:** All Scholarship Applicants  
**FROM:** Black Employee Network of Union Pacific  
**SUBJECT:** Union Pacific Railroad Black Employee Network Jack Koraleski Scholarship

Dear Student:

Attached is the application material for the 2016 Union Pacific Railroad Black Employee Network (BEN) Jack Koraleski Scholarship. This scholarship was created to assist African American students in defraying the cost of higher education.

Two students will be awarded scholarships in the amount of \$5,000 (each); recipients will be chosen on the basis of scholastic ability and leadership. Personal or family financial need can also be a consideration in determining eligibility and in awarding the scholarship. All decisions are at the discretion of the Black Employee Network Scholarship Committee and are final.

All applicants will be considered; but preference will be given to those applicants majoring in a transportation-related field. Current Union Pacific employees and dependents of those employees are ineligible.

To be eligible for this scholarship, applicants must:

- Be an African American, citizen of the United States, and resident of Nebraska
- Be currently attending an accredited college/university in the state of Nebraska
- Be an undergraduate student with a minimum of 60 semester credit hours or a Master's Degree candidate with a minimum of 15 credits
- Have a grade point average of **3.0 or above on a 4.0** scale or the equivalent thereof
- Be active in extracurricular school/community activities and demonstrate their social awareness and involvement
- Have not received the BEN Jerry Morris and Summer Houston Scholarship within 2 years

**Applications that are incomplete will not be considered and the applicant will be disqualified.**

The submission deadline for the Black Employee Network (BEN) Jack Koraleski Scholarship application - including **all supporting documents and detail is - October 31, 2016.**

***Applications postmarked after the above date and any other information received after this date will not be accepted nor reviewed.***

## Application Checklist and Deadline

The following items must be completed and submitted to the Black Employee Network Scholarship Committee at Union Pacific Railroad to be considered for the scholarship; no exceptions. Please direct completed applications and/or questions to:

**MICHELE BROWN  
222 SOUTH 15TH ST, Mail Stop CPP 4<sup>th</sup> floor  
OMAHA, NE 68102**

1. The following requirements should be included in the package:
  - Typed application
  - Typed essay
  - Typed resume
  - An official **transcript in a sealed envelope** (*Must have college/university seal*).
    - All transcripts must cite the cumulative grade point average and be sealed in an envelope with package.
  - Three letters of recommendation:
    - Two professional resources
    - One community service and/or personal letter of recommendation  
**(Recommendation letter(s) should not come from a relative of applicant and should specify capacity in which they know or have observed applicant)**
  - Signature of applicant, not typed.
2. Application Deadline Date: Completed applications and all correspondence must be postmarked on or before **October 31, 2016**

### **Please Note:**

- Once notification is received that you are a scholarship recipient there will be additional information requested and will be the student's responsibility to comply with the deadlines for submitting that information.
- Failure to comply with all scholarship guidelines/deadlines will result in immediate disqualification.

The BEN organization will not send any reminders nor contact you for information not provided

## 2016 Black Employee Network Jack Koraleski Scholarship Application

### Personal Data (required)

|  |                                       |                                 |
|--|---------------------------------------|---------------------------------|
| Name (First, Middle, Last):              |                                       |                                 |
| Mailing Address (Street, City, St, Zip): |                                       |                                 |
| Primary Telephone Number:                |                                       |                                 |
| Primary Email Address:                   |                                       |                                 |
| Date of Birth (MM/DD/YY):                | Gender: <input type="checkbox"/> Male | <input type="checkbox"/> Female |

### College Education:

| Name | Year(s) Attended | City / State | Major/Minor | Expected Graduation Date |
|------|------------------|--------------|-------------|--------------------------|
|      |                  |              |             |                          |
|      |                  |              |             |                          |
|      |                  |              |             |                          |

***Please attach a copy of results with application.***

### Parental Information

Are you a dependent of a Union Pacific railroad Employee?

|  |
|--|
|  |
|--|

Annual Family Income:

|  |
|--|
|  |
|--|

Number of dependent children in household:

|  |
|--|
|  |
|--|

Number of dependent children currently enrolled in an accredited college/university:

|  |
|--|
|  |
|--|

Please indicate your source(s) for educational assistance:

|                  |  |
|------------------|--|
| Scholarships:    |  |
| Grants:          |  |
| Loans:           |  |
| Parents:         |  |
| Other (Specify): |  |

**Please Note:** *Completion of financial information section is required for both dependent and independent student.*

**Please answer the following questions:**

(Attach separate pages (8 ½ x 11) if additional space is needed).

1. Why do you feel we should award this scholarship to you?

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|--|
|  |
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2. Please list any extra-curricular activities (left) you participated in and any special recognition or honors you received in connection with these activities.

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|--|--|
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|  |  |
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3. Please list 3 most recent jobs you have held and hours per week you worked.

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |

4. Please list any volunteer service you have provided, including community and church activities. Please include the duration of your involvement with each activity.

| <u>Activity</u> | <u>Duration</u> |
|-----------------|-----------------|
|                 |                 |
|                 |                 |
|                 |                 |
|                 |                 |
|                 |                 |

I certify the information contained in this scholarship application is true and correct. The Union Pacific Railroad Black Employee Network is hereby authorized to verify any information contained in this application. I understand that my application will not be returned to me but properly discarded by the Black Employee Network Scholarship Committee. I understand that any falsification or misrepresentation will result in disqualification. I agree to accept the decision of the Black Employee Network Scholarship Committee in regards to this scholarship application.

Applicant's Signature:

|  |       |  |
|--|-------|--|
|  | Date: |  |
|--|-------|--|

**\*\*\*Applications without required signature will be disqualified.\*\*\***

## Student Essay Coverage Page

Answer the following question in detail:

1. What do you consider to be the single most important societal problem and why?
2. What is the importance of diversity and inclusion on your college campus?
3. Describe how you have demonstrated your leadership skills both in and out of school?
4. How has your education influenced who you are today?
5. If you had the authority to change your school in a positive way, what specific changes would you make?

### Criteria:

- Must be typed minimum of 200 words per question
- Questions must be clearly answered

Essay will be evaluated based on content, grammar and overall structure.

### (3) Letters of Recommendation Cover Page

This Applicant has applied for a scholarship from the Black Employee Network. Based on your knowledge of the applicant, please provide statements about the character of the applicant as well as your impression of his/her ability to succeed in a college. Please return the letter to the applicant typed with signature across seal. He/she will include it with his/her application.

**Letters must be typed on official letterhead and submitted with recommender's signature.**

|                               |       |  |
|-------------------------------|-------|--|
| Scholarship Applicant's Name: |       |  |
| Recommender's Name:           |       |  |
| Recommender's Occupation:     |       |  |
| Relationship to Student:      |       |  |
| Signature of Preparer:        | Date: |  |

## Tips for Scholarship Application Preparation

1. Read and follow all guidelines. Many applications are disqualified each year because applicants omit key steps in the guidelines or ignore instructions. If you are unsure about any part of the application or whether you are qualified to apply, call Michele Brown at 402-501-4127 for information.

Proofread all your work thoroughly. Check to be sure that sentences are complete, clear, and grammatically correct. Applications should not be unclear or contain numerous mistakes distracting the reviewer from focusing on the content and reflect poorly on the author's ability to produce a high quality product.

2. Have someone else read the completed essay. An objective reader can often identify areas that need more explanation and may find errors that the applicant has overlooked.
3. Be concise. Reviewers must read dozens of applications. Applications that are clear and concise are more compelling.
4. Encourage the person writing your Letter of Recommendation to type his or her letter and sign it.
5. Carefully review the Application Checklist. Complete any items that were overlooked in the preparation of the application package.