

UNION PACIFIC LOGISTICS AND PLANNING QUARTER 1



January 2025

Happy New Year!

UPDATES ON OUR SAP TM SYSTEM

We continue to make progress in onboarding our carriers in SAP Ariba, SAP LBN, and Project44. If you are not already onboarded, please be on the lookout for any emails and reach out if you have any questions. Currently, we are doing some testing in the new system and having some good results. We will continue to build out other areas of the business and continue with the testing. We are hopeful for a 3rd quarter go live but we are not making any deadlines until we are closer to the final product.



Carrier Onboarding for User Testing

As we prepare for user testing, our focus is on onboarding all our carriers to ensure we have real instances for testing. This is a crucial step, and we appreciate your cooperation and support in making this happen smoothly.

Key Systems for Carrier Registration

Please note that carriers need to register on the following three separate systems to facilitate the movement of freight with Union Pacific Railroad:

1. **SAP Ariba:** For carrier management
2. **SAP Logistics Business Network (LBN):** For bidding, tendering and invoicing
3. **Project44:** For tracking

Call to Action

To ensure a seamless process, we kindly ask for your timely communication regarding any requests and to report promptly if something is not working correctly. Your feedback is invaluable in helping us address issues swiftly and effectively.

Looking Ahead

We are excited about the potential this new technology holds in enhancing our service delivery to our customers. Thank you for your continued dedication and support as we move forward with this implementation.

COMMUNICATION

As a reminder, the preferred method of communication for the Logistics and Planning team is to email supplycallcenter@up.com. During after hours, 1-877-744-8777 is for emergencies only.

“The best part of being a trucker is knowing that you’re doing something that matters. You’re not just moving goods; you’re keeping America rolling.” – Unknown

ALTERNATIVE EQUIPMENT

Over the course of the past several months, the Logistics team has received increased communication from our internal customers about damage and safety concerns with alternate equipment being sent in by our carriers. Please review our new guidelines:

Immediate CIP Issuance

Effective immediately, CIPs will be issued for the use of equipment that differs from what was requested on the load tender.

Automatic Suspensions

If damage occurs to materials or equipment due to the use of unauthorized equipment (e.g. if a gang requests a Landoll trailer but an RGN is sent in instead), a 1-week suspension will be implemented immediately.

SERVICE FEEDBACK

- Call Ahead – driver is required to call ahead to shipper and destination for ALL shipments to coordinate loading and unloading. Failure to do so will result in rejection of all accessories.
- Wheelset Discrepancies – All carriers need to be aware that when picking up wheelsets, the driver is to be loaded with 16 sets unless the Logistics team notes otherwise.

We are working with our customers to get more feedback on these issues. Any feedback on these requirements not being followed will result in a CIP infraction. We strive to provide our customers with great service, and we need your help to be able to provide that service to them.

INVOICING

As announced in August, invoices will be paid 30 days after an invoice is submitted. We ask that you wait until after this window to contact UP about any overdue invoices.

When submitting invoices, please keep in mind the following:

- Please make sure the “PO Nbr” field is completely blank. Please clear out any content that auto-populates, and do not enter any content if the field is blank.
- If a work order (WO) is provided on the tender, please make sure this matches the invoice correctly. If this does not auto-populate, please enter manually exactly as shown on the tender.
- If the correct billing number is entered the 1st time (hit ‘Tab’), the information should populate correctly in our invoicing portal.

Please only submit invoices once. If there is an internal error, please do not submit the invoice again. These errors will be resolved by UP.

DIVERSE CLASSIFICATION

If you are a diverse carrier, please log in to SourceHub and check the designation for a 'Diverse Carrier'. If you have any questions regarding this, please reach out to a member of the logistics team.

CONTACT US

Union Pacific Railroad

1.877.744.8777

supplycallcenter@up.com

ADDITIONAL RESOURCES

[Truckload Accessorial – Online Tariff](#)

[LTL \(Less-Than-Truckload\) Accessorial – Online Tariff](#)

[Carrier Improvement Plan \(CIP\)](#)

[Best Transportation Partner Award](#)

[Carrier Information Packet](#)

[UP Warehouse Locations](#)