

# UNION PACIFIC LOGISTICS AND PLANNING QUARTER 2



April 2025

Hello Spring!

## UPDATES ON OUR SAP TM SYSTEM

We have started working with our new implementor on the development of SAP TM and are currently starting to do some of the build and testing. You will see us continue to push to complete integrations with you and do testing on those integrations to ensure they work. Our goal is to go live of 2025 but will give more of a specific date once we get closer to the user testing. We are very excited for the enhancements this system brings. Reach out if you have any questions.



### Carrier Onboarding for User Testing

As we prepare for user testing, our focus is on onboarding all our carriers to ensure we have real instances for testing. This is a crucial step, and we appreciate your cooperation and support in making this happen smoothly.

### Key Systems for Carrier Registration

Please note that carriers need to register on the following three separate systems to facilitate the movement of freight with Union Pacific Railroad:

1. **SAP Ariba:** For carrier management
2. **SAP Logistics Business Network (LBN):** For bidding, tendering and invoicing
3. **Project44:** For tracking

### Call to Action

To ensure a seamless process, we kindly ask for your timely communication regarding any requests and to report promptly if something is not working correctly. Your feedback is invaluable in helping us address issues swiftly and effectively.

### Looking Ahead

We are excited about the potential this new technology holds in enhancing our service delivery to our customers. Thank you for your continued dedication and support as we move forward with this implementation.

## COMMUNICATION

As a reminder, the preferred method of communication for the Logistics and Planning team is to email [supplycallcenter@up.com](mailto:supplycallcenter@up.com). During after hours, 1-877-744-8777 is for emergencies only.

## ALTERNATIVE EQUIPMENT

Over the course of the past several months, the Logistics team has received increased communication from our internal customers about damage and safety concerns with alternate equipment being sent in by our carriers. Please review our new guidelines:

### **Immediate CIP Issuance**

Effective immediately, CIPs will be issued for the use of equipment that differs from what was requested on the load tender.

### **Automatic Suspensions**

If damage occurs to materials or equipment due to the use of unauthorized equipment (e.g. if a gang requests a Landoll trailer but an RGN is sent in instead), a 1-week suspension will be implemented immediately.

## SERVICE FEEDBACK

- Call Ahead – driver is required to call ahead to shipper and destination for ALL shipments to coordinate loading and unloading. Failure to do so will result in rejection of all accessories.
- Changes to shipments: Carriers MUST notify logistics if there are any changes to pick up dates and delivery dates. CIPs will be provided for any change that is not approved by the logistics team.

We are working with our customers to get more feedback on these issues. Any feedback on these requirements not being followed will result in a CIP infraction. We strive to provide our customers with great service, and we need your help to be able to provide that service to them.

## INVOICING

As announced in August, invoices will be paid 30 days after an invoice is submitted. We ask that you wait until after this window to contact UP about any overdue invoices.

When submitting invoices, please keep in mind the following:

- Please make sure the “PO Nbr” field is completely blank. Please clear out any content that auto-populates, and do not enter any content if the field is blank.
- If a work order (WO) is provided on the tender, please make sure this matches the invoice correctly. If this does not auto-populate, please enter manually exactly as shown on the tender.
- If the correct billing number is entered the 1<sup>st</sup> time (hit ‘Tab’), the information should populate correctly in our invoicing portal.

Please only submit invoices once. If there is an internal error, please do not submit the invoice again. These errors will be resolved by UP.

You may also view your remittance through: [UP: Payment / Invoice Trace: Search](#)

Please utilize this prior to reaching out to logistics.

## DIVERSE CLASSIFICATION

If you are a diverse carrier, please log in to SourceHub and check the designation for a 'Diverse Carrier'. If you have any questions regarding this, please reach out to a member of the logistics team.

## CONTACT US

**Union Pacific Railroad**

1.877.744.8777

[supplycallcenter@up.com](mailto:supplycallcenter@up.com)

## ADDITIONAL RESOURCES

[Truckload Accessorial – Online Tariff](#)

[LTL \(Less-Than-Truckload\) Accessorial – Online Tariff](#)

[Carrier Improvement Plan \(CIP\)](#)

[Best Transportation Partner Award](#)

[Carrier Information Packet](#)

[UP Warehouse Locations](#)